

## Call for Abstracts

**Submission opens:** Tuesday, December 1<sup>st</sup>, 2015  
**Submission deadline:** Monday, February 15<sup>th</sup>, 2016  
**Notification date:** Thursday, March 31<sup>st</sup>, 2016

### Eligibility Requirements

- You must be enrolled part-time or full-time as an undergraduate student, graduate student or postdoctoral fellow at an accredited university at the time of abstract submission.
- You must present work that is based on your own research (i.e., for which you are the primary author).
- You cannot present work that has been presented at a previous CSEB conference.
- You may present work that is in the following stages: proposal, in progress, or completed.

### General Information

- Abstracts, posters, and oral presentations may be submitted and presented in either English or French. Submissions will be judged in the language of submission.
- Only abstracts submitted using CSEB's online abstract submission form will be evaluated. The form can be accessed by [clicking here](#).
- During the online abstract submission process, you will be asked to rank order your preference for three presentation formats (described in the next section).
- All abstracts will be peer reviewed:
  - Each abstract will be reviewed by at least 2 judges, one of which may be a graduate student.
  - Abstract scores will be computed as an unweighted average.
- Top-scoring abstracts will be assigned to the first-ranked presentation format. The organizers will do their best to accommodate all preferences for presentation formats.
- You must complete the conference registration process, including payment, by **May 1, 2016** to guarantee inclusion in the conference program.

### Tips for preparing a successful abstract:

- Start working on your abstract well in advance of the deadline date
- Remember to give your co-authors time to provide feedback on your abstract
- Avoid jargon and undefined abbreviations
- Do not include tables, figures, diagrams, footnotes, references, or acknowledgments in the body of the abstract
- Ensure correct spelling, grammar and punctuation

## Presentation Formats

### 1. Standard Oral Presentation

- PowerPoint presentation in a concurrent oral session.
- 12 minutes for oral presentation, followed by a maximum of 3 minutes for audience questions.
- All oral presentations will be judged.

### 2. Rapid Fire Presentation

- This is an opportunity for you to convey your research in a succinct oral format. You may display one PowerPoint summary slide (mirroring a poster format) during your oral presentation. Your oral presentation should focus on the key message of your research.
- 3 minutes for oral presentation; no question period.
- All Rapid Fire presentations will be judged.
- *Important:* In addition to the oral presentation, all Rapid Fire presenters must display a printed poster during the poster session. Posters will not be judged. You will be assigned a specific time in which to be available at your poster to answer questions from conference delegates.

### 3. Poster Presentation

- The judging process for this presentation format is *not mandatory*. You may opt out of judging at the time of abstract acceptance.
- If you participate in the judging process, the format is:
  - 8 minutes for oral presentation to judges, followed by a maximum of 2 minutes for questions (Rapid Fire presenters are exempt from this process)
  - Posters will be displayed during the conference for viewing by all conference delegates. You will be assigned a specific time in which to be present at your poster for a) poster judging and b) answering questions from conference delegates.

## Abstract Format

### 1. Works Completed or in Progress

- Title: Select a title that accurately reflects the content of your submission.
- List of authors: Names and affiliations (university/organization + city/province).
- Keywords: Select a maximum of 3 keywords that accurately describe the topic of your submission.
- Structured abstract with the following headings and word limits (maximum = 350 words):
  - Background: 50 words
  - Objectives: 50 words
  - Methods: 100 words
  - Results: 100 words
  - Conclusions: 50 words
  - Disclosure: Identify the funding source(s) for the research. List any potential conflicts of interest.

## 2. Works Proposed (in proposal stage)

- Title: Select a title that accurately reflects the content of your submission.
- List of authors: Names and affiliations (university/organization + city/province).
- Keywords: Select a maximum of 3 keywords that accurately describe the topic of your submission.
- Structured abstract with the following headings and word limits (maximum = 350 words):
  - Background: 100 words
  - Objectives: 50 words
  - Methods: 150 words
  - Significance: 50 words
  - Disclosure: Identify the funding source(s) for the research. List any potential conflicts of interest.

## Abstract Themes

Please select two themes that best describes the content of the abstract from the following list:

- Addictions, Mental Health and Psychosocial Health
- Aging and Musculo-Skeletal Health (Dementia, Long-Term Care, Palliative Care, Bone and Joint Health)
- Cancer (Etiologic Studies, Outcomes Research, Cancer Control & Management)
- Chronic Diseases (Cardiovascular Disease, Stroke, Diabetes, Multimorbidity)
- Infectious Diseases (Sexually Transmitted Disease, HIV/AIDS, Eco-health /One Health, Veterinary Epidemiology)
- Injury
- Maternal & Child Health (Perinatal and Neonatal, Maternal Health, Child Health)
- Nutrition, Physical Activity & Obesity
- Behavioral & Social Epidemiology
- Environmental Health (Occupational Health, Health Risk Assessment)
- Genetic and Molecular Epidemiology (Genetic Epidemiology, Genomics, Bioinformatics, Molecular Epidemiology)
- Clinical & Pharmacoepidemiology (Clinical Trials, Systematic Reviews, Clinical Outcomes, Drug Safety and Effectiveness)
- Global Health (Public Health, Population Health, Disease Prevention)
- Biostatistics (Statistical Methods, Modeling, Computer Systems and Software)
- Epidemiologic Methods (Study Designs, Data Quality and Record Linkage, Cohort Studies)
- Surveillance & Spatial Epidemiology (Geographical Epidemiology, Disease Surveillance Systems)
- Health Services Research & Economics (Health Services Research, Health Economics, Health Systems Performance)
- Knowledge Transfer (Risk Communication, Systematic Reviews, Policy Development, Program Evaluation)
- Ethics
- Other (Please specify)

## Contact Information

- For questions about the abstract submission process, please contact us at: [csebwpg2016@gmail.com](mailto:csebwpg2016@gmail.com)
- Conference website: <http://umanitoba.ca/outreach/conferences/cseb2016/>